

Child registration form – Club

Personal Details

Name of child*		
Date of birth*		
Home address*		
Postcode		
Position in family*		
Hair colour *		Eye colour
Religion		
Ethnic origin		
Nationality*		
Language(s) spoken at home*		
Intended medium of education, e.g. English, Welsh *		
Details of any disabilities/special needs. Please state if your child has a 1 to 1 or additional support at school *		
How did you hear about Chugger's Day Nursery?		
Name of your child's school		

About your family

Mother/carer*	
Title	
First name *	
Surname*	
Password*	
Home address* (Please bring proof of address) Postcode	
Home tel numbers*	
Mobile*	
Home email*	

* Mandatory fields

Work address* (if applicable) Postcode					
Work tel numbers*					
Hours worked					
Responsibilities* (Tick all that apply)	<table border="0"> <tr> <td>Parental responsibility</td> <td>Payment of fees</td> </tr> <tr> <td>Collect child from nursery</td> <td>Contact in emergency</td> </tr> </table>	Parental responsibility	Payment of fees	Collect child from nursery	Contact in emergency
Parental responsibility	Payment of fees				
Collect child from nursery	Contact in emergency				

Father/carer					
Title					
First name *					
Surname*					
Password*					
Home address* (Please bring proof of address) Postcode					
Home tel numbers*					
Mobile*					
Home email*					
Work address					
Postcode					
Work tel numbers*					
Hours worked					
Responsibilities* (Tick all that apply)	<table border="0"> <tr> <td>Parental responsibility</td> <td>Payment of fees</td> </tr> <tr> <td>Collect child from nursery</td> <td>Contact in emergency</td> </tr> </table>	Parental responsibility	Payment of fees	Collect child from nursery	Contact in emergency
Parental responsibility	Payment of fees				
Collect child from nursery	Contact in emergency				

Other contacts

Contact one			
Title			
First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery	Contact in emergency	

* Mandatory fields

Contact two			
Title			
First name			
Surname			
Relationship to the child			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery		Contact in emergency

Medical details

Does your child have any allergies? *	Yes / No (please circle)
If yes, please give details of the cause and reaction	
Does your child have any known medical problems or additional needs?	Yes / No (Please Circle)
If yes, please give details including any medication required	
Does your child have any special dietary requirements? *	Yes / No (please circle)
If yes, please give details	
Name of GP and Surgery	
Address and Postcode	
Telephone number	
Other agency details	

* Mandatory fields

Name	
Address and Postcode	
Telephone Number	
Is there any other medical information that we need to know?	

Permission

Permission for-	Please circle	Sign	Date
Take photos of your child, to use in the Club?	YES NO		
Use photos of your child for advertising (on the website, newspapers and other forms of advertising)	YES NO		
Take your child on outings, when an appropriate risk assessment has been performed	YES NO		
The use of sun cream in the summer	YES NO		
Permission to administer prescription medication	YES NO		
Permission to watch Parental guidance films (PG)	YES NO		
Permission to use photos of your child on social media (such as, Facebook)	YES NO		
Permission to contact your child's school to discuss your child	YES NO		

Registration checklist – Please ensure you complete all of the below to avoid a delay in your child starting club.

All sections of registration completed	
Contract	

Please sign below if you have read and understood the terms and conditions of Chugger's Nursery, Preschool, After school and Holiday club. By signing below you are acknowledging your responsibility to all your childcare fees in line with the terms and conditions.

SignDate.....

* Mandatory fields

Parent Contract and Terms and Conditions

PART A

This contract is between:

Raef Limited TA/ Chugger's Day Nursery, Preschool, After School Club and Holiday Club a limited company with company number 08177591 the principal address of which is 31 Silver Street, Taunton, TA1 3DL

and

(Miss/Mrs/Ms/Mr)_____ (Parent 1/ carer FULL Name)

(Miss/Mrs/Ms/Mr)_____ (Parent 2/ carer FULL Name)

(Insert parent 1/carer address)

(Insert parent 2/carer address)

The Terms and Conditions in Part B apply to this contract and can be found on our website. Please read them carefully.

Childs FULL name	
Hours of attendance per week. (Total hours the child will attend per week)	
Current fees	£14.20 Afterschool Club £30 Holiday Club £6.77 per hour for children under the age of 5 years
Charges for late collection of the child	£10 per 15 minutes that you are late in collecting the child.
Notice required to terminate this contract	One calendar months (whether it is you or us who wishes the Child to stop attending, one calendar month's written notice is required to be given)
Do you consent to our calling an ambulance in the event of an emergency?	Yes/No

By signing this contract, you agree to the full terms and conditions and the Fees policy for Raef Limited. You will be notified of any changes to this policy or terms and conditions in writing via email.

***Signed - (both parents/carers to sign)**

***Mother/carer** _____

***Father/carer** _____

***Date** _____

***Date** _____

Agreement for payment of fees

Nominated person 1 responsible for payment of fees

*Name.....

*Address.....

.....
.....
.....**postcode**.....

*Mobile

I hereby agree to pay the fees for the above child on the date they fall due

*Signed..... *Date.....

Nominated person 2 responsible for payment of fees

*Name.....

*Address.....

.....
.....
.....**postcode**.....

*Mobile

I hereby agree to pay the fees for the above child on the date they fall due

*Signed..... *Date.....

Preferred payment method (*circle*):

Bank Transfer

Cash

Other (please specify)

Direct Debit

Childcare Vouchers

----- **Office use only** -----

Signed _____ for and on behalf of **Chugger's Day Nursery & Preschool, After School Club and Holiday Club.**

Position in nursery _____

Date _____

Holiday Club - Fee Structure

April 2023

Charges	Per Session	Food (Per Session)
Holiday Club (8am to 5:30pm)	£30.00	Breakfast - £1.25 Tea - £2.80 Packed lunch to be provided from home

Holiday Club Discount Offer!

£30.00 per day

If a full week is booked, then £15.00 is discounted (half a day free)

Book 2 consecutive full weeks and get £30.00 discount (a full day free)

Payments can be made via cash at the nursery office, bank transfer and childcare voucher payments. Please ask a member of staff for details. Holiday Club rate is charged for children aged between 60 months and 11 years. Any child younger than 60 months will be charged the hourly rate.